ZOOM AUDIO TIPS FOR YOUR AUDITION
How to optimize your audio for your Boston Conservatory at Berklee Audition

Before entering your virtual audition room follow these steps to make sure your audio is optimized for the audition experience:

1. Locate the microphone icon in the lower left hand corner of your Zoom window inside the navigation bar.

2. Click on the upward point arrow next to the microphone icon.

3. Select “Audio Settings…”
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4. Select “Audio” from the list of items on the left

5. Uncheck “Automatically adjust Microphone Volume” (below Input Volume)

6. Switch Suppress Background Noise to “Low”

7. Click “Advanced” at the bottom of the Audio Settings window
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8. Check “Show in-meeting option…”

9. Next check the following three boxes for “Disable echo cancellation”, “High fidelity music mode”, and “Use stereo audio”

10. Once back on the main meeting screen make sure the message in the top left corner says “Turn off Original Sound”

These changes will allow the adjudicators to hear only your audio during the audition. It will also eliminate any background noise that may occur during your audition.
How to share your computer’s audio during the audition

If you choose to play any backing trackings or accompaniment through Zoom please follow these steps so the adjudicators will be able to hear both your audio and any backing tracks you may be using during your audition.

1. Click on “Share Screen” located in the middle of the navigation bar at the bottom of your screen
2. Click on “Advanced” at the top of the Share Screen window
3. Select “Music or Computer Sound Only”
4. Click the blue “Share” button in the bottom right corner